

SCRP Environmental Policy Report Review Progress on work on our own estate

Board is requested to review the progress against our environmental policy set out below and approve it for publication.

<i>Item</i>	Comments, examples
<p><i>Governance</i></p> <ol style="list-style-type: none"> 1. This environmental policy will be publicly available on our webpage and will be made available to all staff, board members and volunteers. This is a live policy, and all staff will be encouraged to contribute new ideas that will have an environmental benefit. 2. We will designate an Environmental Champion within the staff team who is responsible for ensuring all staff and volunteers are aware of their environmental duties within SCRП and that appropriate monitoring is undertaken. Our present environmental champion for the CIC Board is Director Mike Goodman. Our current staff champion is Catherine Simmons. 	<ol style="list-style-type: none"> 1. On website, staff asked for additions., policy amended, and examples of good work provided for consideration for Board. 2. Catherine piloted the Fair Trade & sustainable products welcome basket just prior to lockdown. When outlets resume this could be re-visited.
<p><i>Our buildings and operations</i></p> <ol style="list-style-type: none"> 1. All staff will be responsible for ensuring that energy and water are used efficiently in SCRП buildings. This will include ensuring that lights and equipment are turned off when not in use. 2. We will carry out a yearly environmental audit of our offices and will identify energy and water saving measures which can be installed. This could include 	<ol style="list-style-type: none"> 1. Health emergency and advice to work from home has prevented this from being done systematically, although on eve on restrictions, Fiona and Trevor put the office to bed and liaised with station staff. 2. As above. IT equipment has been upgraded and new equipment purchased.

<i>Item</i>	Comments, examples
<p>energy efficient lighting, heating, and cooling controls, modernising IT equipment, water efficiency measures, such as water saving taps.</p> <ol style="list-style-type: none"> 3. We will significantly reduce our use of printed materials. We will ensure that all paper used is recycled. Printers will be set to black and white printing as standard. 4. We will recycle all paper and where practicable, all other office waste products, including ink/toner cartridges, mobile phones, and other office equipment. 5. We will endeavour to stop using all single use plastic products (such as plastic cups) within our offices. 	<ol style="list-style-type: none"> 3. Virtual meetings have encouraged more people to working from screens. However, this is balanced with ensuring everyone is able to participate and paper copies may be the preferred option for some people. Significant reduction in printing – 2020-21 costs at approx. £300, down from £900 in 2019-20. Black and white printing as appropriate 4. Recycling system set up. Need to gather old phones and re-cycle. 5. Staff tend to use reusable cups and sustainable water bottles. Meetings at Lewes and refreshments could be better organised but access to washing up facilities can be an issue especially with the potential for attracting mice.
<p><i>Staff travel</i></p> <ol style="list-style-type: none"> 1. We will strongly encourage the use of public transport and low or zero emission travel by staff wherever practicable. 2. We will offer incentives for staff to travel in sustainable ways including participation in the tax-free bike scheme supporting Active Access for Growth and other initiatives. 3. We will reduce the need to travel by utilising virtual meeting technologies such as Teams & Zoom where appropriate 	<ol style="list-style-type: none"> 1. Health emergency has impacted on all travel. Staff reminded of policy on regular basis, use of car now notified in advance on most occasions. 2. One member of staff who took part in Active Travel Challenge purchased an electric bike and other members of the team bike between stations as convenient and tweet about it. 3. Zoom licence purchased, attendance at meetings has risen and many steering groups opting to remain meeting via Teams/Zoom equipment installed at Lewes Station to facilitate virtual meetings.

<i>Item</i>	Comments, examples
<p><i>Events</i></p> <ol style="list-style-type: none"> 1. We will take reasonable steps that the environmental impacts of our events are as low as possible. 2. We will limit the use of single use plastics at our events. 3. We will ensure that wherever possible all food and drink that are served at events include vegetarian, fair trade and where possible be locally sourced and seasonal. 4. Wherever possible we will ensure that waste produced from our events will be re-used or recycled. 	<ol style="list-style-type: none"> 1. Health emergency has meant events have been cancelled, Garden event at Farnborough North has this as part of its planning by encouraging people to limit car journeys. 2. For events we try to limit plastic giveaways, preferring books, pencils and wildflower seeds. 3. We source local produce and support local businesses eg Folkington juices, independent coffee carts at events 4. We now have access to the recycling points at Lewes and Rye stations

SCRP Environmental Policy Report

Our work with railway station enhancements and renovations

Item	Station	Examples
<p>We will seek work our station partners to ensure that where possible, building materials used for station enhancement and/or renovations are recycled materials.</p>	<p>Lewes Bishopstone Rye/Ham St Ore Eridge Lancing Sussex Coast Angmering</p>	<p>Recycled bee hive as a bug hotel (donated by The Bee Friendly Trust) Renovations of the building include retention of original doors/woodwork etc. Recycled wood planters created by Men in Sheds. Old planters renovated for reuse. Waiting room furnishings sourced from local hospice furniture restoration project. Men's shed re-used materials for community garden. Remembrance Poppies made from recycled materials. Valentine's Day Hearts made from re-cycled materials</p>

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Waste materials produced from railway renovations will be re-used or recycled where possible.	<p>Bishopstone Farnborough North</p> <p>Redhill Buxted</p>	<p>Potential for reuse of materials as renovations begin Dead tree cut down and re-shaped into a bench, logs turned into bug hotels and delineate woodland path for children, used for fencing. Donation of a pre-loved greenhouse by volunteer YMCA re use plastic art project. Planters made from re-cycled materials</p>
We will prioritise use of materials from local providers to minimise the impact of transportation.	<p>Rye/Ham St Ore/Rye/Appledore/Robertsbridge/London Rd/Lewes/Bishopstone/Seaford Glynde/Bishopstone Farnborough North</p>	<p>Local Men in Sheds group used to build planters. Local nurseries used to source plants. Use of local forge for sign metalworking. Local supplier donated disused planters to make planters, benches, fencing.</p>
We will encourage planting of shrubs at stations to sequester carbon and improve local air quality.	<p>Seaford/Bishopstone/Newhaven Harbour/Lewes/London Road/Crowhurst/Robertsbridge/Battle/Appledore/Winchelsea/Ore</p> <p>Reigate</p>	<p>Station partners encouraged and funded to use shrubs and wildflower gardening.</p> <p>Wildflower planting</p>

Item	Station	Examples
<p>We will work with station partners so that vegetation planted will be able to adapt to a changing climate and will be drought tolerant.</p>	<p>Seaford/Bishopstone/Newhaven Harbour/Lewes/London Road/Crowhurst/Robertsbridge/Battle/Apple dore/Winchelsea/Ore</p> <p>Farnborough North & Wanborough Ton – Reigate</p> <p>Angmering and West Worthing</p>	<p>Station partners funded and assisted to source drought tolerant plants from local nurseries. Alternatively wild species tolerant species used for example at</p> <p>Ore/Rye/Appledore/Falmer/Lewes/Moulsecomb/Newhaven Harbour/Seaford</p> <p>Some areas left to re-wild, Biodiversity project at Wanborough. Plants chosen to be tolerant of drought.</p> <p>Partnership with Southern Water installation of water butts with Southern and Network Rail.</p>
<p>Seaford to Brighton Marshlink 1066 Hastings to Tonbridge, North Downs Line/SWR, Sussex Coast, Arun Valley, Uckfield- East Grinstead, Ton-Reigate</p>		

FM 16th June 2021